

# Estes Park Gun & Archery Club

PO Box 982, Estes Park, CO 80517  
Indoor Range-250 Community Dr., Estes Park  
Outdoor Range-970 Noel's Draw, Drake  
[www.epgunarchery.com](http://www.epgunarchery.com)

## REQUEST FOR RANGE USE

Instructional Class \_\_\_\_\_ Special Event \_\_\_\_\_

Applicant (organization name): \_\_\_\_\_  
Phone: \_\_\_\_\_

Organization Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_  
Email: \_\_\_\_\_ Fax: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Event: \_\_\_\_\_

Event dates: \_\_\_\_\_

Number of participants expected \_\_\_\_\_  
Spectators \_\_\_\_\_

Applicant Organization fees charged  
Per Student fee \_\_\_\_\_ Per Participant fee \_\_\_\_\_ Spectator fee, if any \_\_\_\_\_

Range Use: Outdoor Range \_\_\_\_\_ Indoor Range \_\_\_\_\_ Both Ranges \_\_\_\_\_

Outdoor Range: \_\_\_\_\_ Entire Range \_\_\_\_\_ Upper Pistol (tactical use) \_\_\_\_\_ 25 YD Pistol  
\_\_\_\_\_ Rifle Range \_\_\_\_\_ Archery Range

Indoor Range: \_\_\_\_\_ Classroom Setting \_\_\_\_\_ Firing Line Use

Schedule: (If using multiple ranges explain time frame of use for each.)

Set up date: \_\_\_\_\_ Start time: \_\_\_\_\_ Finish time: \_\_\_\_\_

Event date: \_\_\_\_\_ Start time: \_\_\_\_\_ Finish time: \_\_\_\_\_

Clean up date: \_\_\_\_\_ Start time: \_\_\_\_\_ Finish time: \_\_\_\_\_

(Subject to approval and range use capability.)

Please fill out and return both pages -and- the Insurance Liability Certification to the mail address above. Version 2-14-2012

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Insurance Liability Certification must be received by the Estes Park Gun & Archery Club with the appropriate endorsement in the amount of \$1,000,000 coverage before any event starts:

For use of the outdoor range, this endorsement to the instructor's liability insurance is required: *"It is understood and agreed that Estes Park Gun & Archery Club, Estes Valley Recreation & Park District and the Bureau of Reclamation are named as additional insured, but only with respect to liability arising out of the activities of the Named Insured."*

For use of the indoor range, this endorsement to the instructor's liability insurance is required: *"It is understood and agreed that Estes Park Gun & Archery Club, Estes Valley Recreation & Park District are named as additional insured, but only with respect to liability arising out of the activities of the Named Insured."*

A Release of Liability Waiver form is expected to be signed by all participants & spectators whether they are participating or watching the event. These waiver forms will be provided by the Club and need to be signed before the activity begins.

The Estes Park Gun & Archery Club range use fee is based on 10% of the class or event fee per non-member student /participant per day or a minimum of \$15 per non-member student /participant per day. (Example: Student fee is \$500 for a class of two days. Club would receive \$50 per day, total of \$100 times non-member students for range use.)(Example: Student fee is \$100 for one day of class. Ten percent would be \$10 but the minimum is \$15 per day. Cost for range use would be \$15 each per non-member student.)

Ample time should be given to schedule and arrange range use. If this is your first time to use the Club's ranges, it would be prudent to contact a board member to review training or event possibility. The minimum notice time for instructional classes is 14 days and for large events, 30 days. It is advised to begin inquiries 6 months prior to reserve your scheduled event dates.

Application Filled out by:

\_\_\_\_\_ Signature \_\_\_\_\_ Date

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