

Estes Park Gun & Archery Club

December 10, 2018 – Board Meeting Minutes

ReMax Mountain Broker Conference Room

1200 Graves Ave., Estes Park

The December, 2018 EPGAC Board Meeting was called to order at 7:00 p.m., by Steve Clark, President, with the following board members present: Steve Clark, Doug Tabor, Jim Cozzie, Harry Banbury, and Rick Tekulve. Doug Miller was also in attendance.

The first order of business was to review and adopt the **agenda** for the December meeting. Doug Tabor moved to amend the agenda to include 2 new bills (Polar Gas propane bill for the indoor range of \$253.29, and 2 building permits and fire review bill for the upcoming range shelters of \$1303.99), as well as correct Bob Mitchiner's reimbursement to "envelopes were \$ 65.10 and the total check is \$ 265.10". Indoor Range receipts (deposited) of \$35.30 was added as well. Harry Banbury 2nd the motion to amend the agenda and the amended agenda was adopted unanimously without further discussion.

The next item of business was to review and adopt the **meeting minutes** from the November 2018 meeting. Harry Banbury moved to adopt the minutes and Jim Cozzie seconded. The minutes were adopted unanimously without further discussion.

OFFICER REPORTS:

Steve Clark—President

1. Eric Adams with the Hojutsu Clinic finally paid his September bill of \$225 after many promises to do so. Discussion was had with the board indicating that the current Range Scheduler (Steve) would require payment in advance from Eric in the future, and recommending that anyone representing the club as scheduler should do the same going forward. Eric's late payments are his normal operating procedure with the club, this is his pattern of behavior in the past.
2. Discussion was had about recruiting board members for the 2019 year.
3. Discussion was had about the president's position for 2019, and the fact that the current president may be out of town frequently if he continues to fill the role in 2019. Other options were discussed, with no concrete actions dictated at this time.
5. Brass and lead recycle was redeemed in Dec for \$604.15 and the check was delivered to the treasurer at the meeting.

Office Vacant--1st Vice President

Harry Banbury--2nd Vice President—will email outdoor range numbers sometime this week.

Doug Tabor—Treasurer

Doug will enable board members to have view only access to the club's bank account as soon as he can resolve the secondary level authentication requirements on the website to work for all users. He anticipates this to be in place by next board meeting.

Doug reported the following:

1. Bank end balance --\$61,873.56 at end of November

2. Bills to be paid:	
Air-O-Pure	\$110.00
Polar Gas	\$253.29
Steel Structures America	\$1,303.99
EVRPD (Electric)	<u>\$ 68.09.</u>
TOTAL BILLS	\$1,735.37

3. Reimbursements:

Steve Clark:

Home Depot (stapler-outdoor range) \$10.61

Bob Mitchiner:

USPS (postage-membership mailing) \$200.00

Envelopes (membership mailing) \$ 65.10

TOTAL REIMBURSEMENTS \$275.71

4. November receipts:

Indoor range \$ 35.30

Outdoor range \$ 00.00

Memberships \$6,355.00

TOTAL RECEIPTS \$6,390.30

In addition, Doug has a \$604.15 check to deposit from metals recycling. A motion was made by Rick Tekulve to pay the bills and Jim Cozzie seconded. The motion was carried unanimously without further discussion.

5. Profit and Loss Statement—posted on secure section of EPGAC website.

Martha Clark—Secretary—not present for this meeting.

COMMITTEE REPORTS:

1. **Bob Mitchiner**—not present for this meeting. Submitted written report:

New Members for 2019	7
Life members who have renewed	3
Annual members who have renewed	60
Active members	70
Membership receipts to date	\$6,355.00

2. **Jim Cozzie**—no reports.

3. **Randy Buchanan**—not present for this meeting.

4. **Rick Tekulve**—may have some things coming from Henry Repeating Arms for the annual meeting door prizes.

5. **Daniel White**—not present for this meeting.

6. **Webmaster** (Doug Tabor)—

Added 2019 renewal forms on home page

Calendar updates with cleanup dates & Jim Boyd classes & EPPD corrections to range location page

Added role descriptions for VPs/secretary and listed the needed positions under the annual members meeting section on the home page

Will try to add all board and volunteer descriptions to the website as they become available for publication.

UNFINISHED/OLD BUSINESS: no unfinished/old business

NEW BUSINESS: no new business

The meeting was adjourned at 8:32 pm.

Submitted by Steve Clark

President

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