

# Estes Park Gun & Archery Club

## September 10, 2018 – Board Meeting Minutes

### ReMax Mountain Broker Conference Room

### 1200 Graves Ave., Estes Park

The September, 2018 EPGAC Board Meeting was called to order at 7:01 p.m., by Steve Clark, President, with the following members present: Steve Clark, Martha Clark, Jim Cozzie, Doug Tabor, Harry Banbury and Daniel White.

The first order of business was to review and adopt the **agenda** for the September meeting. Harry Banbury moved to adopt the agenda and Jim Cozzie seconded. The agenda was adopted unanimously without further discussion.

The next item of business was to review and adopt the **meeting minutes** from the August 2018 meeting. Harry Banbury moved to adopt the minutes and Doug Tabor seconded. The minutes were adopted unanimously without further discussion.

#### OFFICER REPORTS:

##### Steve Clark—President

**1. Law Enforcement Agency membership policy change**—Pursuant to an email he previously sent out to the Board, Steve cited the results of a meeting he had with EPPD Police Chief Wes Kufeld to clear up some misunderstanding of the SOP Guidelines for Law Enforcement Groups, item 6 wording regarding law enforcement officer range use. It was resolved that item 6 should be changed to read:

Individual officers may use the outdoor range on their own time to practice their skills as needed. If an officer brings family members or friends to shoot as guests, the officer needs to be a member of the club. While practicing individually at the range, officers should abide by the same rules and regulations as a regular member.

Harry Banbury made a motion to adopt the above resolutions, and Doug Tabor seconded it. The Board voted unanimously to adopt the SOP changes without further discussion.

**2. Gordon Ulrickson hunter education offsite rifle use**—Gordon Ulrickson has requested to take 5 .22 rifles from the indoor range to Lyons to conduct a hunter education class sometime in the coming month. The Board determined that he pay the standard rental fee of \$6.00 per rifle, provide his own ammunition and clean the rifles before returning. A motion to approve the request was made by Doug Tabor and seconded by Jim Cozzie. The Board unanimously approved with the stated stipulations.

**3. SOP for Public Days**—Steve cited there had been some confusion as to SOP for members bringing guests to Public Day, whether or not they should have to pay the public \$5.00 fee. It was determined per existing SOP that they should not if accompanied by a member.

**4. CPW grant**—The CPW large grants application deadline passed approx. Feb 2 and we did not have the necessary projects details (bids) to submit at that time. The CPW small range grant deadline of August 31<sup>st</sup> 2018 is for projects that will not begin construction until after the receipt of a Letter of Authority to

Proceed, which will be issued May 5<sup>th</sup>, 2019 for grants that are approved. Subsequently, Steve dropped the application for a small range grant, since our project is due to start Mid-October 2018. Effectively, a small range grant should have been submitted in 2017 for this project to qualify for a grant.

**Office Vacant--1<sup>st</sup> Vice President**

**Harry Banbury--2<sup>nd</sup> Vice President**—suggested that we re-format the sign in sheets at the ranges, as they are difficult to read.

**Doug Tabor—Treasurer**

Doug reported the following:

1. Bank end balance -- \$59,316.73
2. Bills to be paid:

Air-o-Pure	\$110.00
EVRPD electric	<u>36.10</u>
TOTAL BILLS	\$146.10
3. Reimbursements:

Doug Tabor:	
1&1 Internet, Inc.	\$ 65.94
Steve Clark:	
Home Depot	\$ 86.00
Estes Park Lumber	<u>\$306.04</u>
Total	\$392.04
Bob Mitchiner:	
Supplies	<u>\$ 53.13</u>
TOTAL REIMBURSEMENTS	\$511.11
4. August receipts:

Indoor Range	\$171.65
Outdoor Range	<u>\$360.00</u>
TOTAL RECEIPTS	\$531.65
5. Profit and Loss Statement—posted on secure section of EPGAC website.

A motion to pay the bills was made by Martha Clark and seconded by Harry Banbury, and approved unanimously without further discussion. The Board also approved that Doug Tabor was able to sign his own reimbursement check as one of the two signatures.

In addition, Doug announced he will be relocating to Wyoming in September, but will be able to fulfill his Treasurer duties throughout the rest of his term. In addition, he will fulfill his webmaster duties indefinitely.

**Martha Clark—Secretary**—presented the following membership report in Bob Mitchiner’s absence:

New Members for 2018	69
Life Members who have renewed	13
Annuals Members who have renewed	<u>222</u>
Total Active Members	304
Membership receipts to date	\$28,585.00

**Annual Meeting**—Martha presented the following considerations for our upcoming Annual Meeting in January 2019:

1. Date—according to club by-laws, the annual meeting is to be held in January. We decided to use the third Thursday of the year, which is January 17, 2019.
2. Location—Martha will research venue choices for the club and present to the club at a later date for approval.
3. Special Speaker ideas—Larimer Sheriff Justin Smith, EPPD Chief Eric Rose and Senator John Cooke were suggested as possibilities. In addition, vendors like Makaira Group and XON (GPS hunting maps) were also suggested. Steve will take responsibility for contacting special speakers.
4. Door Prizes—several businesses/entities were suggested to reach out to for door prizes, as well as the Board members who agreed to contact them, as follows:
  - a. Murdocks (Harry Banbury)
  - b. Scheels and Liberty Firearms (Steve Clark)
  - c. Jensen Firearms, Ace Hardware (Daniel White)
  - d. Bomgards (TBD)
  - e. NRA (TBD)
  - f. YMCA (TBD)
5. Vendors—it was decided that we limit vendors at the annual meeting.
6. Refreshments—Martha will provide coffee, lemonade, water and cookies for refreshments.

Martha also suggested that we reach out to members to contribute door prizes as well and Steve offered to email a request to them. Harry mentioned that it might be effective to present potential business donors with a signed request on our club letterhead. In addition, it was discussed that the club may want to chip in some money for door prizes as well if the response is low, instead of relying solely on donations. No specific amount was determined. Steve will write a letter on club stationery if available and send a pdf copy to the board members for use.

#### **COMMITTEE REPORTS:**

1. **Bob Mitchiner**—not present for this meeting.
2. **Jim Cozzie**—dispersed mail to appropriate persons
3. **Randy Buchanan**—not present for this meeting
4. **Rick Tekulve**—not present for this meeting

5. **Daniel White**—has made two more trips for shrink wrap for the archery range and will probably have enough to stuff the last target. He will try to pick up sometime this week. Steve mentioned that as a possible project for the upcoming cleanup day Thursday, September 13.

6. **Webmaster** (Doug Tabor)

Website additions:

a. Schedule of Public Days left in 2018 season=7

b. Added link to 2018 YTD Indoor/Outdoor Range Usage reports for members to view in PDF format

c. Last cleanup day for outdoor range is Thursday, September 13th. Last cleanup day for indoor range is October 13th, otherwise extra \$50 for membership for 2019.

**UNFINISHED/OLD BUSINESS:** Regarding the Ju-Jitsu outdoor range event, Steve contacted the group leader advising him that the event would cost \$15. per person per day, and is still waiting to hear back from them whether or not they still want to pursue the event.

**NEW BUSINESS:** Doug mentioned that since there are only 7 more Public Days left, we may want to be thinking about securing someone to take down the shot stop curtains. Steve suggested Rich Harvey, but also mentioned that at the end of October he will be presenting some statistics for the Board to consider regarding the continued trap range operation. Doug mentioned that at present, the trap range represents about 20% of the total usage of the outdoor range during public days.

The meeting was adjourned at 8:56 pm.

Submitted by Martha Clark

Interim Secretary

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