

Estes Park Gun & Archery Club

April 9, 2018 – Board Meeting Minutes

ReMax Mountain Broker Conference Room

1200 Graves Ave., Estes Park

The April, 2018 EPGAC Board Meeting was called to order at 7:03 p.m., by Steve Clark, President, with the following members present: Steve Clark, Martha Clark, Randy Buchanan, Jim Cozzie, Bob Mitchiner, Doug Tabor, Sharyn Gartner, Rick Telkolve, Jim Carlton and Harry Banbury.

The first order of business was to review and adopt the **agenda** for the meeting. Randy Buchanan moved to adopt the agenda and Daniel White seconded. The agenda was approved unanimously without further discussion.

The next item of business was to review and adopt the **meeting minutes** from the March 2018 meeting. Jim Carlton made the motion to approve and Harry Banbury seconded it. The minutes were approved unanimously without further discussion.

OFFICER REPORTS:

Steve Clark—President

Range Cleanup Days—The initial scheduled cleanup days for both the indoor and outdoor ranges are 4/21/2018 and 5/19/2018, respectively. Jim Carlton will handle the indoor range cleanup day, and he expressed that he would like to open up Lane 8 of the range, which involves removing existing clutter. Steve asked Jim to email the members to solicit their help for the cleanup day.

Sharyn Gartner is handling the outdoor range cleanup day on 5/19/2018. Steve will prepare a project list in addition to Sharyn's. Among the items mentioned were fixing target holders, painting/staining, hauling trash, hanging trap range curtains and recycling brass and lead.

Jim Carlton—1st Vice President

- Jim mentioned he emailed the RSO's how to open the safe accurately.
- He also mentioned we need to replace some lights on the range. Doug Tabor will take care of purchasing the light bulbs.
- Jim asked how we reconcile the money received at the indoor range with respect to member and nonmember fees collected. Doug said he "roughly" reconciles it. This brought up the question of whether or not we should charge one flat fee of \$1 for the use of the archery range, or keep the charges as they are stated--\$1 for members and \$5 for nonmember use of the range. Daniel White made a motion that we take a vote to decide against the \$1 flat fee; Harry Banbury seconded the motion. The Board voted unanimously to not change the fees to a flat \$1.

Harry Banbury—2nd Vice President

- Sharyn has been picking up the participation records from the outdoor range, but she asked Harry if he would begin doing that so Doug can prepare his report for the Board.

Doug Tabor—Treasurer

- Doug reported the following:
 1. The ending bank balance for March was \$65,974.70.

- 2. The following bills were presented for payment:
 - a. David Bruce—range shelter cover plans \$520.00
 - b. EVRPD—electric bill \$63.30
 - c. Martha Clark—USPS for postage \$20.00
 - d. Jim Carlton—American Target Company— \$76.15
 - e. Sharyn Gartner—pulleys for trap range curtains \$227.75
 - f. Air-O-Pure--\$110.00
- 3. Doug presented the Profit and Loss Statement for March.
- 4. Bank statement mailings—Steve asked Doug to stop the excess bank statements being sent to Sharyn’s address. This will leave one bank statement being delivered to our P.O. Box, which is being picked up by Jim Cozzie. Doug is able to see the statement on line without a physical copy.
- 5. Jim Boyd—presented us a check for \$205.00, which is in payment of the non-member fees for 3 classes he conducted at the indoor range. He also submitted a reimbursement request for installing a projector screen at the indoor range. After some discussion on the matter, Harry Banbury made a motion to put it to a vote and Randy seconded it. With no further discussion, the reimbursement was approved 6-2.

Martha Clark—Secretary

- Martha mentioned that she changed the registered agent for the club with the Secretary of State to ensure that pertinent mailings were now mailed to Steve Clark, President, instead of Sharyn Gartner. She will submit the change form fee of \$10. to Doug Tabor in the coming month for reimbursement.

COMMITTEE REPORTS:

1. **Bob Mitchiner**—emailed the membership report for March prior to Board meeting. Total 269 active members. Steve Clark requested that Bob forward new members’ email addresses to him, so he can update his newsletter mailing list.
2. **Jim Cozzie**—addressed a situation where UPS returned a package that was mailed to the P.O. Box. Post office suggested a change of address with both their street address and our P.O. Box number included on it. Steve Clark suggested we NOT change the address and the Board agreed.
3. **Randy Buchanan**—mentioned he had completed 9 orientations, but still had 12 to do.
4. **Rick Tekulve**—asked about table banner for safety fair coming up, and was informed it is in the indoor range. He will send out a mailing to the RSO’s to pick days they want to work at public days.
5. **Daniel White**—handed cleanup chairman folder to consider whether or not he wanted to assume that responsibility.

UNFINISHED/OLD BUSINESS:

1. Christ in the Rockies Potato Gun Event—after taking a month to review considerations to host this event, a motion was made by Jim Carlton to approve it; the motion was seconded by Randy Buchanan. It was put to a vote and approved by 7 members with one abstention.
2. Stop Shot Curtain Installment—Sharyn submitted an email to the Board with the status on the installation prior to the meeting. We are still waiting on Matt to let us know when he can install. We will need several volunteers to lay out the curtains the day before. Sharyn mentioned we may move to a block and tackle configuration for raising the curtains as this would streamline their setup.

NEW BUSINESS:

We received a notice of exclusion to policy from our liability insurers regarding disclosing personal information by the club. If the club is sued for disclosure of personal information, the policy will not cover the loss. This can be avoided by simply placing email addresses in the bcc folder before mailing.

The meeting was adjourned at 8:45 p.m.

Submitted by Martha Clark
Interim Secretary
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