

# Estes Park Gun & Archery Club

## February 12, 2018 – Board Meeting Minutes

### ReMax Mountain Broker Conference Room

### 1200 Graves Ave., Estes Park

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The February, 2018 EPGAC meeting was called to order promptly at 7 p.m., by Steve Clark, President, with the following Board members present: Steve Clark, Sharyn Gartner, Jim Carlton, Doug Tabor, William Howell, Daniel White, Jim Cozzie, Randy Buchanan and Rick Tekulve. Martha Clark was also present.

The first order of business was to review and adopt the **agenda** for the meeting. A motion was made to adopt the agenda and was approved without discussion.

The next item of business was the review and adoption of the **meeting minutes** from the January, 2018 meeting. A motion for approval was made and carried also without further discussion.

Since a Secretary was not nominated and elected at our Annual Meeting in January, Martha Clark volunteered as the interim Secretary for 2018. A motion was made to elect Martha and approved unanimously.

#### OFFICER REPORTS:

##### Steve Clark-President

- **501c-4 income limits**—clarified income limits and tax filing considerations for 501c-4 organization.
- **Grant opportunities**—discussed both NRA and CPW grants available
- **Rifle Range Tables**—replacement of old tables and timeline to get new ones in place (Spring, 2018)
- **NRA conference**-- upcoming conference in October, 2018 and potential to get recommendations for range improvement.
- **Shelters**—move forward on getting multiple bids from competent contractors for shelters
- **Indoor Range heating**—discussed heating options to reduce noise at the indoor range

##### Jim Carlton—1<sup>st</sup> Vice President

- **Inventory of weapons in safe at indoor range needed**
- **Vent opening and closing**—need more secure way to open/close vents to prevent potential vandalism
- **Nominating committee suggested for future board members so nominations could be made prior to the Annual Meeting**
- **Lunch for outgoing/incoming board members to share information at the start of each year**
- **Association signs (sales tax, NRA) posted in indoor range**

##### Harry Banbury—2<sup>nd</sup> Vice President

Harry Banbury was not present for this meeting.

**Sharyn Gartner—Treasurer**

**Doug Tabor—Treasurer, Website Administrator**

Sharyn took the lead in the discussion as Doug Tabor is transitioning into this role for 2018.

- Sharyn reported that the ending balance on our account as of 1/31/2018 was \$71,822.16.
- Bills from AirOPure, postage, shot stop curtain due. Polar Gas statement is not to be paid, as gas is contracted and paid for in July when the rates are the least expensive.
- Motion was made to pay the bills and approved.
- New check signatories appointed—Rick Tekulve, Doug Tabor, Randy Buchanan and Daniel White. Martha Clark will coordinate with the bank to get change documents in place (forms filed, letters presented, etc.). Two signatures required.
- Paper bank statements will be sent to P.O. Box and an online statement sent to Doug Tabor.
- Club calendar has been updated.
- Links to club officers via EPGAC website discussed.

## **COMMITTEE REPORTS-**

**Randy Buchanan**, Board Member reported that 21 orientations for new members done last month.

**Rick Tekulve**, Board Member, discussed club participation in Safety Fair in May, 2018, and suggested we host a booth for children with games, candy and a banner.

He has also arranged to get a bid from David Bruce, local contractor, for the shelter. David Bruce will create the wind and snow load report the county will need, as well as provide a detailed materials list with the construction quote. The Board decided against a concrete slab because of the snow/ice accumulation potential. Recycled asphalt is a possibility for flooring. Also there is a possibility of canvassing membership for help with shelter project. Steve Clark would like to obtain several quotes before moving forward on building plans. He suggested Jim Docter Construction as possible alternate quote as Steve has previously spoken to him regarding the project.

## **UNFINISHED/OLD BUSINESS:**

**Clean-up Chairman**--At this writing, no one has come forward to assume the Clean-up Chairman responsibilities. Steve Clark will fulfill this in the interim.

## **NEW BUSINESS:**

**Shot stop curtains**--The need to contract with someone on a regular basis to install the shot stop curtains was discussed. John Shirley, a local tree service provider, was suggested as a potential candidate for the April-May installation. Rick Tekulve suggested canvassing members to help with other tasks such as snow plowing, bobcats, etc.

**RSO training**—Per Jim Boyd, 10 persons have signed up for the March 31<sup>st</sup> training session.

**Mail retrieval**—Sharyn Gartner gave Jim Cozzie a key to pick up the mail and deliver to the Treasurer. Martha Clark was given Bill Howell's mailbox key he turned in. A motion was made to adopt the aforementioned check signers, bank statement recipients and mail retrieval personnel. Motion was carried and approved.

**Range scheduler**—Steve Clark will assume the responsibilities for the Range Scheduler.

The meeting was adjourned at 9:35 pm.

Submitted by:

Martha Clark

Interim Secretary

Monthly Meeting on February 12, 2018 at 7:00 p.m.