

Estes Park Gun and Archery Club

P.O. Box 982, Estes Park CO 80517

Board Meeting Minutes November 10, 2008

- I. The Board meeting was convened by President Sharyn Gartner at 7:03 PM on November 10, 2008, at the REMAX conference room. Present besides Mrs. Gartner were Dave Norman, Bill Conger, Bill Prohs, Don Osborn, Paul Kuna, and Jeff Van Bogaert. Jim Wilson and Jim Cohen were absent.

Also present were Board candidates Jim Wilkinson, candidate for Secretary; and Ward Brien, candidate for Director.

- II. The proposed agenda was reviewed and adopted unanimously.

- III. The minutes of the October 13th meeting were approved unanimously.

IV. Reports of Officers

A. President's Report

- i. **Martial Arts – Eric Adams:** Mrs. Gartner sent a letter to Eric Adams requesting the student participation fees for the class on September 28-29. No reply has been received to date. Subsequent to a general discussion it was agreed that, due to Eric Adam's continued disregard to our numerous requests, Mrs. Gartner would prepare a letter to him stating that he is prohibited him from using the club's facilities for his commercial activites.
- ii. **Membership:** Mr. Van Bogaert presented a membership applicant's reference form that could be placed on the website to speed up the membership process. This October and November, Mrs. Gartner has gotten quite a few application inquiries and used the form for these applicants to speed up their membership process. A discussion the pros and cons of putting this form on the website ensued, and it was agreed that the form should be posted.

A discussion of whether or not to issue a 2008 or 2009 membership card for those applying in November-December was held, as was if we issue a 2008 card for this time period, do we impose the \$50 cleanup fee at their renewal time in January? The discussion ended without a consensus or decision.

- iii. **Newsletter – December 1st:** Topics to be included in the newsletter include the Grant from the Town, Grant with BOR if ready, the proposed new Bylaws, indoor range improvement, Director nominee ballot and candidate biographies, Annual Meeting place & time, Trivia feature, etc..

- iv. **Invitation made to Nominees to attend Board meetings:** Mrs. Gartner thinks it is important for future directors to have a handle on the Board's current projects and future goals. They need to see the whole picture, past and present, and understand the working process with the governmental entities such as the Bureau of Reclamation, the Estes Valley Recreation and Park District, and the Town of Estes Park. Most important, the club's focus of providing safe and controlled shooting ranges that fit the needs of our membership majority and whenever possible, educational classes to improve their individual skills..

B. 1st Vice President

- i. Mr. Norman distributed and discussed the Indoor and Outdoor range reports for 2008. Revenue from lead and brass recycling amounted to \$655.52.
- ii. Mr. Norman has been working on the SOPs and presented the new Indoor Range Rules, the new Indoor Range sign-in form (which has now been implemented), and Suggested [range] Guidelines for Law Enforcement Groups and for Non-Law Enforcement Groups. These items will be posted to the Ranges and the website shortly.

Mr. Norman presented various bills for reimbursement totaling of \$86.86, with the original invoices. Jeff Van Bogaert **moved**, seconded by Bill Conger, that Mr. Norman be reimbursed. Motion passed unanimously.

C. 2nd Vice President

- i. Mr. Kuna sent three damaged locks to Master for free replacement.
- ii. Mr. Kuna has explored the possibility of adding an electric heater to the Indoor Range to heat the area behind the firing line, and presented his report. Based on his findings, Bill Conger **moved**, seconded by Bill Prohs, that a Ouellet Commercial 10,000 Watt Heater be obtained from Northern Tool and Equipment Catalog, mounted by the Club membership, and wired by an electrician for an approximate cost of \$972.23, said expense to be incurred in 2009. Motion passed unanimously.

D. Secretary

- i. Mr. Van Bogaert reported that there are now 291 Club members, and five applications pending. Mr. Van Bogaert requested reimbursement of \$17.00 for postage stamps. Bill Conger **moved**, seconded by Dave Norman, that Mr. Van Bogaert be reimbursed. Motion passed Unanimously.

E. Treasurer

- i. Mr. Osborn distributed the October financial report, showing an ending bank balance of \$16,838.61. Mr. Van Bogaert circulated the October bank statement for review.

- ii. Mr. Osborn also distributed a report of income and expenses for 2008 to date, based on his use of *Quicken* for the Club's books.
- iii. Mrs. Gartner presented for payment that portion of a Waste Management bill from the EVRPD that dealt with the October 4th & 5th 3-D Archery Event rental of portalets. It was noted in September 8th & October 13th minutes that Jim Widmier, the organizer of the event, would pay for the portalets. On October 25th, the Treasurer did receive cash of \$195 from Jim Widmier to reimburse the club the WM rental expense (\$186.15). Dave Norman **moved**, seconded by Paul Kuna, that the October 4th & 5th portion of the EVRPD billing of \$186.15 be paid to Waste Management. Motion passed unanimously.

V. Reports of Committees

- A. By-law Committee – The proposed revised by-laws had been posted on the website for review by the Board. Bill Prohs reported that Eric Prohs had recommended we leave the financial review requirement in the hands of a CPA, and after discussion this advice was followed.
- B. Grant Committee – Mr. Norman reported that he and Mrs. Gartner are working on the request for a vault toilet and two new backstops at the Outdoor range with the Estes Valley Recreation and Park District. There was a discussion of the construction of the backstops. Mrs. Gartner and Mr. Norman will present this proposal at the next EVRPD board meeting. She distributed a packet to be presented at that time.

Mr. Conger also discussed the possibility of GOCO (Great Outdoors of Colorado) mini grant (70/30 split) to obtain a restroom for the Indoor Range area through the EVRPD. The grant must be presented in March 2009.

- C. Political Committee – Mrs. Gartner reported that Jim Wilson had found an Outdoor Life Grant for an Open Space Project from Larimer County for \$2,000.00 as a grant possibility for next year.

VI. Unfinished Business – None.

VII. New Business – None.

VIII. Meeting adjourned at 8:43 P.M.

Respectfully submitted by: Jeff Van Bogaert, Secretary

Minutes noted and approved December 8, 2008.