

Estes Park Gun and Archery Club

P.O. Box 982, Estes Park, CO 80517

Board Meeting Minutes October 13, 2008

I. The Board meeting was convened by President Sharyn Gartner at 7:00 PM on October 13, 2008, at the REMAX conference room. Present besides Mrs. Gartner were Dave Norman, Bill Conger, Bill Prohs, Jim Cohen, Jim Wilson, and Jeff Van Bogaert. Paul Kuna and Don Osborn were absent.

II. The proposed agenda was reviewed and adopted unanimously.

The minutes of the August 13th meeting were approved unanimously.

III. Reports of Officers

A. President's Report

- i. **Martial Arts Instructor:** Mrs. Gartner sent a certified letter to Eric Adams stating what the board required with his liability insurance. The Secretary, Jeff Van Bogaert, proofed the first letter draft and it was edited before being sent. The result gave us liability insurance for the instructor, Jeff Hall, who conducted the International Karate Association of Colorado seminar at the outdoor range Sept. 27th & 28th. At that seminar, Jeff Hall told Mrs. Gartner that Eric is working on his instructor certification, therefore all this time Eric has not been a true firearm instructor. A bill has yet to be sent to Eric Adams for the \$10 student fee.
- ii. **Sales Tax License:** Copies will be given to board members with the stipulation that when supplies purchased for the Club, such as lumber for targets, parts for machinery like the generator, and items not for resale, the license can be presented. Items purchased for resale, like ammo, the tax should be paid. This allows the reporting to the Department of Revenue to be listed as a \$0.00 at the end of the year.
- iii. **Archery Event:** Jim Widmier reported that we had 66 participants at the Oct 4 & 5 Archery Event of whom 15 were from the Estes area. Jim paid \$195 for the two extra port-a-lets ordered from Waste Management to meet the needs for 100 people. Hopefully in the Wednesday *Trail Gazette* and in next Friday *Estes Park News*, they will post the results. The Board will have a copy of that submission. The food cost for expected 100 people was \$246.23 and 5 doz. donuts at \$25.77. Dry goods like gloves, paper bags, napkins, foil wrap, and hot pads, that we will keep for our next food booth, was \$60.00. Our total take was \$332.00. Wayne Long purchased the donuts and he was paid back out of the

till. as well as Mrs. Gartner, who purchased the food and staples. We have left over pop and water that will be used at our cleanup, and 56 apples, chips, and Famous Amos cookies. The perishable supplies will be available for participants at the October 25th cleanup. The consensus of the Board was that remaining perishable supplies would be donated to charity. Volunteers for the food booth: Bill Conger, Rita & David Bruce, Ed Ray, Wayne Long, David Norman & Sharyn Gartner.

- iv. **Town Grant:** Mrs. Gartner received letter from the Town of Estes Park regarding a Budget Study Session to discuss funding for Community Services Grants, to be held on Friday, October 24th. We have been invited to attend and be present for any questions directed to our request of funding. No other presentation will be initiated from any group, we are there to listen. Mrs. Gartner has asked that David and Paul be present for any air filtration questions that may come up.
- v. **General Wise:** Mrs. Gartner was able to meet General Wise at the Outdoor Range. He is trying to get bids from road contractors to work on his portion of the road. A very nice gentleman, and he thanked the club for the newsletters and continued contact.
- vi. Presentation of Bills:

Post Office - Certified postage for Eric Adams letter	4.90
True Value - Key made for Doug Warner, RO	1.60
Estes Park Lumber Co. - 10 sheets Waferwood – for Outdoor range	134.40
Total	140.90

Mr. Cohen moved, seconded by Mr. Conger, that Mrs. Gartner be reimbursed. Motion passed unanimously.

B. 1st Vice President

- i. Mr. Norman looked over the 10 acres belonging to the City for possible range expansion. He determined it was unusable except possibly for an archery course.
- ii. Mr. Norman and others worked on our indoor range.
- iii. A CCW instructor is looking at our range for a possible class. He will add us to his insurance.
- iv. Mr. Norman presented various bills for reimbursement for sign posts, mortar, indoor paint, etc, for a total of \$337, with the original invoices. Bill Prohs moved, seconded by Jim Cohen, that Mr. Norman be reimbursed. Motion passed

unanimously.

C. Secretary

Mr. Van Bogaert reported that the new release form is now on the website, and is available at the indoor range. He priced having the form printed commercially so that it would be available at the annual meeting. The cheapest price was from the UPS store, which quoted a price of \$86.16 for 500 copies. He also requested reimbursement of \$35.55 for office supplies. Dave Norman moved, seconded by Bill Prohs, that Mr. Van Bogaert be reimbursed and that he proceed to obtain the copies of the release. Motion passed unanimously.

IV. Reports of Committees

- A. Cleanup Committee – Mr. Norman reported that there was a cleanup on September 13, and presented a written report as to what was accomplished. There will be a “last chance” cleanup on October 25th. Mrs. Gartner distributed a list to the Board members present of people to call who had not attended any cleanup.
- B. Procedural Manual Committee – Mr. Norman continues to work on the SOPs.
- C. By-law Committee – Mr. Van Bogaert reported that the committee would soon meet on the proposed revised by-laws.
- D. Grant Proposal Committee – Mr. Conger reported that the committee is working on a GoCo grant for a handicapped accessible vault toilet at the outdoor range. He is shooting for a December deadline.

V. Unfinished Business – Jim Wilson had found some old Club keys.

VI. New Business – Mr. Norman requested that he be allowed to obtain three or four decent respirator masks for people working on indoor range cleanup. He anticipated a cost of approximately \$40.00 each. Bill Conger moved, seconded by Jim Cohen, that Mr. Norman obtain the masks. Motion passed unanimously.

VII. Meeting adjourned at 8:22 P.M.

Respectfully submitted by: Jeff Van Bogaert, Secretary

Minutes noted and approved November 10, 2008.