

Estes Park Gun and Archery Club

P.O. Box 982, Estes Park, CO 80517

Board Meeting Minutes August 11, 2008

I. The Board meeting was convened by President Sharyn Gartner at 7:00 PM on August 12, 2008, at the REMAX conference room. Present besides Mrs. Gartner were Dave Norman, Bill Conger, Paul Kuna, Jim Cohen, Jim Wilson, and Jeff Van Bogaert. Bill Prohs and Don Osborn were absent.

II. The proposed agenda was reviewed and adopted unanimously.

The minutes of the July 14th meeting were approved unanimously.

III. Reports of Officers

A. President's Report

i. **Waste Management:** The recent billing sent to EPG&AC was studied with the EVRPD Office and our contact Rick O'Dell, for one port-a-let to be provided by EVRPD from May to October. There was a misunderstanding as to the billing and Rick did not catch that EVRPD paid for two port-a-lets in June. The club paid the July billing for two port-a-lets; there will be a setup fee to be considered later for which we may have to reimburse EVRPD. Mrs. Gartner canceled the second port-a-let and it was picked up July 22, so we will be billed for that.

To avoid any confusion for next year, the Board needs to address the manager, Chet, at Waste Management when wanting to trade out services like trash pick-up and/or port-a-lets for memberships and waivers for cleanup days. Jim Morse will not be our contact.

ii. **Estes Valley for Community & Recreation:** the Mill Levy Campaign Committee is organizing to raise funds to promote the Mill Levy and Mill Levy Bond. Mrs. Gartner attended this meeting on Thursday, Aug. 7th; they wish to urge our members to contribute. Mrs. Gartner declined their request for our membership list and noted that we are a non-profit corporation. Doug Frisbee, Chairman, noted we were not on the top of their Mill Levy funds list. They are focusing more on the Rec Center as a big seller to get the Mill Levy passed.

iii. **DA Contact: Jennifer Bahnson:** The DA did contact Mrs. Gartner before the Horton pretrial as she had emailed everyone. Ms. Bahnson informed Mrs. Gartner of what was going to happen. Mr. Wilson elaborated on the hearing results. The first payment is expected by July 28, 2009.

- iv. **Secretary of State:** Mrs. Gartner presenting a bill for \$10 for filing the Annual Report to keep the Club current with the Colorado Secretary of State.
- v. **RSO Student Packets:** Then Club is in the process of exchanging six student packets for NRA Rifle instruction to the correct NRA RSO student packets. There should only be a shipping bill for this exchange. We ordered five packets after July 14th meeting and they seem to be okay.
- vi. **Correspondence** – Mrs. Gartner is trying to send copies of all correspondence to Secretary for his files. She distributed copies of correspondence, including:
 - a) With David’s approval of letter, a second notice was sent to Eric Adams for Firearms Instructor Liability Insurance with a copy for board members. If we have not received any comments from Eric, the Board may want to consider further action. EVRPD (Stan Gengler) is aware of this request and feels that the club should have these certificates on file for even the LEA’s.
 - b) Notice sent to Erick Prohs of Club’s appreciation.
 - c) Town of Estes Park said they mailed grant application on Friday.
 - d) With Jeff’s approval and editing, we developed a letter for cleanup day reminders to those that have not attended. They were signed, labeled and mailed soon after the 20th of July. A sample was distributed.
 - e) Mrs. Gartner had a phone conversation with Jim Widmier of Arrow Dynamics and an archery event is being scheduled for Oct 4th & 5th.
- vii. **Newsletter:** If you have an article for the newsletter, get it in ASAP. Mrs. Gartner will include an article about the archery event on October 4th and 5th.
- viii. **Election:** The January election was discussed. An article will be placed in the newsletter and on the website calling for nominations. Mr. Conger was selected as Nominations Chairman. If members have questions about the positions they can check the website or call Mr. Van Bogaert.

Pursuant to Article IV of our bylaws, “The members’ dues to the club shall be due and payable on January 1st. of each year or during the annual meeting.” Mr. Conger made a ***motion***, seconded by Mr. Kuna, that Article IV (b), which states: “No member of the club in arrears shall be eligible to vote...” should be interpreted to mean that anyone who has not paid their dues by the Annual Meeting should be allowed to vote. Motion passed unanimously.

B. 1st Vice President

- i. Mr. Norman reported that the generator at Common Point is now repaired. A ***motion*** was made by Mr. Conger, seconded by Mr. Kuna, that the costs of the repair be paid/reimbursed. Motion passed unanimously.
- ii. Mr. Norman is still working on the SOPs.

- iii. The 100 yard bench at Common Point will be addressed at the cleanup on September 13th.

C. 2nd Vice President – Mr. Kuna discussed various issues:

- i. Estes Park Lumber recommended that we use 4' by 8' waferboard for our backstops at Common Point, as it is cheaper than plywood. Mr. Kuna purchased 10 sheets to test. If it doesn't work, we will go back to plywood.
- ii. Mr. Kuna contacted Steve Hall to go ahead with the Indoor Range roof repair.
- iii. Mr. Kuna is continuing to explore the feasibility of electric heaters for the indoor range.
- iv. Kitchen and Co has been paid in full.
- v. Mr. Kuna checked on the lock at the Common Point entrance, and it is OK. He also purchased two new combination locks. He and Mr. Norman performed various operations at the Common Point ranges.
- vi. Mr. Kuna purchased a new sump pump for the indoor range because one was broken.
- vii. Mr. Kuna submitted a request for reimbursement of various expenses with documentation of the costs. Mr. Conger ***moved***, seconded by Mr. Norman, that Mr. Kuna be reimbursed in the amount of \$239. Motion passed unanimously.

D. Secretary

- i. Mr. Van Bogaert reported that we now have 288 active members, of whom approximately 180 have not yet attended an outdoor range cleanup.
- ii. Mr. Van Bogaert reported that the new application has been distributed, and the temporary waiver form is now required for anyone at the indoor range. There was a discussion of how to make the waiver forms available at the outdoor range.

E. Treasurer

- i. Mrs. Gartner submitted the Treasurer's report in the absence of the Treasurer. Mr. Van Bogaert circulated the current bank statement.

IV. Reports of Committees

- A. Cleanup Committee – Mr. Norman reported that the cleanups were effective. There are two more cleanup days left.

B. Procedural Manual Committee – Mr. Norman is working on the SOPs.

C. By-law Committee – Mr. Van Bogaert reported that he has found what appear to be suitable non-profit corporation bylaws. He will map the existing Club bylaws to them and send them out to the Bylaws Committee members for review.

D. Grant Proposal Committee – No report.

V. Unfinished Business – None.

VI. New Business – None.

VII. Meeting adjourned at 8:45 P.M.

Respectfully submitted by: Jeff Van Bogaert, Secretary

Minutes noted and approved September 8, 2008.