

Estes Park Gun and Archery Club

P.O. Box 982, Estes Park, CO 80517

Board Meeting Minutes July 14, 2008

- I. The Board meeting was convened by President Sharyn Gartner at 7:03 PM on July 14, 2008, at the REMAX conference room. Present were Mrs. Gartner, Dave Norman, Bill Conger, Paul Kuna, Don Osborn, Jim Wilson, and Jeff Van Bogaert. Jim Sanborn attended as a guest. Bill Prohs and Jim Cohen were absent.
- II. The proposed agenda was reviewed and adopted unanimously as modified.
- III. Jim Sanborn, of RMNP, thanked the Club for allowing the placement of the pod (container) at the Common Point range. The pod has been prepped, and will be painted Government brown soon. Mr. Sanborn wants to work with the Club on improving the pistol range. He also volunteered to work as a liaison between the club and the police agencies in an effort to facilitate inter-agency cooperation.
- IV. The minutes of the June 9th meeting were approved unanimously.
- V. Jim Wilson presented the Political/Legal issues report because he had to leave early.
 - A. He spoke of the Heller Decision, about the article in the Sunday paper about the hunter in the Sunday paper who had been convicted of fraud, and that the duck population is expected to be down this year. He plans to attend the Horton trial and to report back to the Board about any developments.
- VI. Reports of Officers
 - A. President's Report
 - i. EVRPD 10% Payment – As per our contract with EVRPD, we submitted a payment on June 17, 2008 that covered 10% club membership revenue for 299 members in 2007 at \$60 per member, for a total payment of \$1,794.00..
 - ii. Common Point Neighbors – Personal contact was made with Robert L. Cooper and son Kevin Cooper while their family was vacationing for two weeks at their cabins located to the left of the bridge and Noel's Draw Lane before one enters the gate to the Common Point Range because the gate chain had been removed. We had a good discussion about the importance of the gate being closed. I was able to obtain contact information for future correspondence. Stan Gengler was also notified of this communication. On Wednesday, June 18th, the chain was returned with a lock named for the Coopers. Larry Wise,

from Sulphur, LA, son of General Wise, will act as the contact for property owners above the Common Point pistol range. They will be using their property in the month of July.

- iii. Insurance (Liability, D&O, Dishonesty Bond – Insurance Associates (Lanette Land, agent) was able to get premium quotes of Dishonesty Bond-\$292 yearly for three years, Liability-\$2,331, and D&O-\$839 with for an annual total of \$3,462. The approved motion of \$3000 at 6-9-08 Board Meeting for insurance expenditure did not cover this total. The President called for a phone vote of Board members to approve expenditure to \$3,462 before the expiration of Lockton Risk Liability Insurance July 12, 2008. It was approved by all the Board members except Jim Cohen, who failed to respond. Payment has been made to Insurance Associates and they will do a summary pertaining to our coverage. That may be emailed to the Board later this month. Lockton Risk required a formal cancellation request for the Liability Insurance by July 12, 2008, which request was faxed to them on July 11, 2008.
- iv. Clean-up Days – Board members that have committed to a certain date to be a clean-up leader should plan to arrive no later than 9:30 A.M. and stay well after 1:00 P.M. so all items used can be returned and stored properly.
- v. Legal Assistance – The Board has requested legal assistance from Erick Prohs concerning liability the proposed members liability waiver, contracts with EVRPD, etc. **Motion:** Bill Conger moved, seconded by Paul Kuna, that, in consideration for his assistance, Erick Prohs' membership fee and cleanup non-participation fee, if any, be waived for 2009. Motion passed unanimously.
- vi. Mrs Gartner expressed her appreciation to the Board members for their help in attaining many of the goals established at the first meeting of this Board.
- vii. Correspondence – Mrs. Gartner distributed copies of correspondence, including:
 - a) Letter to Robert Wagner Jr. of the Board decision on his request for a health waiver for 2007 clean-up.
 - b) Letter to Eric Adams requiring a Firearm Instructor Liability Insurance certificate.
 - c) Draft letter approved by Committee Leaders, David Norman & Bill Prohs, for a procedural manual for Range Use and Organizations.
 - d) Letter of notification of Range Use fees to EPPD, LCSD and RMNP.
 - e) Follow up letters to Town Administrator, Chief Wes Kufeld, and Stan Gengler about the repairs needed to the Indoor range prepared by Paul Kuna.
 - f) Received letter from RMNP, Mark Magnuson, Chief Park Ranger.
- viii. Secretary of State – August is when we need to renew our status with Secretary of State for our Non-Profit Corporation.

- ix. Website – Corrected minutes for May are on our website. Past minutes can be reviewed.

B. 1st Vice President

- i. Mr. Norman reported distributed copies of the receipts he received for the recycling of our brass and lead.
- ii. Mr. Norman reported that the Loveland PD will be building their own range, and will not be using ours.
- iii. Mr. Norman reported that the generator at the Common Point range is in need of repairs to the regulator and the sensing relay. **Motion:** Bill Conger moved, seconded by Jeff Van Bogaert, that the repairs, which will cost \$763.50, be purchased. Motion passed unanimously.
- iv. **Motion:** Paul Kuna moved, seconded by Bill Conger, that Board members be reimbursed for mileage expenditures at the IRS rate. Motion passed unanimously. Persons requesting reimbursement must provide documentation showing the date, beginning and ending mileage, and the purpose of the trip.
- v. Mr. Norman reported that the wood restraining the sand at the front of the indoor range needs replacement. A preliminary bid for the repair was in excess of \$600. Mr Norman determined that the purchase of wood and supplies, with us supplying the work would cost \$299.12. **Motion:** Don Osborn moved, seconded by Bill Conger, that Mr. Norman purchase the necessary supplies. Motion passed unanimously.
- vi. Krav Maga has scheduled use of pistol range on July 27 from 10:00 AM to 1:00 PM.

C. 2nd Vice President – Mr. Kuna discussed various issues:

- i. Indoor Range Heating – With the increasing cost of propane, Mr Kuna will investigate the costs associated with installing an electric heater at the indoor range.
- ii. Indoor Range Roof Repair – The contractor estimate for the repair of the indoor range roof has increased about 10% because of rising costs. He suggested that the roof repair should be started as soon as possible. Motion: Don Osborn moved, seconded by Dave Norman, that the roof repair be initiated, with the cost of the repair not to exceed \$6,200. Motion passed unanimously.

D. Secretary

- i. Mr. Van Bogaert reported that the Estes Park Gun & Archery Club is now a member of the National Shooting Sports Foundation, and he has put a link to

the NSSF on our website. **Motion:** Bill Conger moved, seconded by Dave Norman, that Mr. Van Bogaert be reimbursed for the expenditure of \$95 for the purchase of the membership. Motion passed unanimously.

- ii. Mr. Van Bogaert reported that we currently have 265 active members, of whom approximately 180 have not yet attended an outdoor range cleanup. Mrs. Gartner will prepare a letter to those persons reminding them of their need to participate in a cleanup or be prepared to pay the \$50 non-participation fee with their next membership renewal. Mr. Van Bogaert will prepare personalized letters and mailing labels for her use.
- iii. Mr. Van Bogaert will be submitting a new membership application for consideration at the next meeting.

E. Treasurer

- i. Mr. Osborn presented the current financial report, showing a positive balance of \$31,204.33. Mr. Van Bogaert circulated the current bank statement for Board members' review. **Motion:** Mr. Van Bogaert moved, seconded by Mr. Kuna, that the the Treasurer be approved to pay minor bills up to an aggregate maximum of \$100 per month without seeking Board approval. Motion passed unanimously.
- ii. Mrs. Gartner reported that with Mr. Osborn's help the necessary documentation has been accumulated and an audit of last year's expenditures is pending.
- iii. Mr. Osborn presented a bill from Waste Management for rent of two Port-o-Lets at the Common Point Range for \$234.51. This bill was called into question with further research to be done by the President with EVRPD assistance. The Club had previous arrangements in place for no rent cost.

VII. Reports of Committees

- A. Cleanup Committee – Mr. Norman has sent a report on Cleanup Days to EVRPD.
- B. Procedural Manual Committee – No report.
- C. By-law Committee – Mr. Van Bogaert reported that he has found what appear to be suitable non-profit corporation bylaws. He will map the existing Club bylaws to them and send them out to the Bylaws Committee members for review.
- D. Grant Proposal Committee – No report.

VIII. Unfinished Business – None.

IX. New Business – Mrs. Gartner reported contact with Jim Widmier of Arrow Dynamics, Fort Collins, about the possibility of an Archery Event at Common Point during Elkfest, October 4th & 5th. Jim was notified of the \$10 fee request for each participant. Further

discussion of policy including the procedural committee to define Club's requirements concerning use by an outside organization and if any other fees will be required. No action taken.

X. Meeting adjourned at 9:31 P.M.

Respectfully submitted by: Jeff Van Bogaert, Secretary

Minutes noted and approved August 11, 2008.